



MEMORANDUM

DATE: July 29, 2023
TO: CAK Board Members
FROM: Roger McCann
RE: August Board Meeting

The CAK August Board of Directors meeting will be held Friday, August 11 at 9:00 a.m. The meeting will be held at Blue Grass Community Action Agency, 111 Professional Court, Frankfort, KY.

You may also participate in the board meeting via video conference call. CAK will provide a link to access this meeting. Information will be posted on CAK's website for the public to request the link.

If any committee needs to meet by conference call, please contact Katlyn at katlyn@capky.org and she will setup a conference call for your meeting.

Enclosed are the agenda, previous minutes, board financial report, executive director's report, staff reports and CAD financial report.

If you have any questions, please contact me or Katlyn at the CAK office at 502/230-9060.

101 Burch Court, Frankfort, KY 40601

Phone: 502-875-5863

www.capky.org

ITEM I –
AGENDA

**Community Action Kentucky
Board of Directors Meeting**

**August 11, 2023
Blue Grass Community Action Agency and Virtual Option
Frankfort, Kentucky**

Tentative Agenda

1. Call to Order, 9:00 a.m., Catrena Bowman, Board Chair
2. Roll Call
3. Approval of the meeting agenda
4. Approval of Previous Minutes as mailed.
5. Approval of Financial Report as mailed.
6. Executive Directors Report
7. Staff Reports
8. Committee Reports
 - Aging Committee
 - CAK Business Development Committee
 - Finance Committee
 - Head Start Committee
 - Insurance Committee
 - Investment Committee
 - Issues and Advocacy Committee
 - Nominations and Bylaws Committee
 - Program Committee
 - Personnel Committee
 - Technology Committee
 - Transportation Committee
 - Weatherization Committee
9. SEACAA Report – Rick Baker
10. Community Action Partnership Report – Paul Dole
11. New Business
12. Old Business
13. Adjournment, approximately 11:00 a.m.

ITEM II-
PREVIOUS
MINUTES

Community Action Kentucky Board Meeting

June 16, 2023, 9:00 a.m.

Embassy Suites Coldstream Lexington (Hybrid Meeting) – Lexington, Kentucky

Madame Chair Catrena Bowman called the meeting to order.

Troy Roberts - Roll Call. There was a Quorum.

Agencies present were: **Audubon** Area Community Services, **Bell Whitley** Community Action Agency, **Big Sandy** Area Community Action Program, **Blue Grass** Community Action Partnership, **Central Kentucky** Community Action Council, Community Action Council for **Lexington-Fayette**, Bourbon, Harrison and Nicholas Counties, **Community** Action of **Southern Kentucky**, **Daniel Boone** Community Action Agency, **Gateway** Community Action, **Harlan** County Community Action Agency, **KCEOC** Community Action Partnership, Kentucky River **Foothills** Development Council, **Lake Cumberland** Community Action Agency, **Licking Valley** Community Action Program, **LKLP** Community Action Council, **Middle Kentucky** Community Action Partnership, **Multi-Purpose** Community Action Agency, **Northeast Kentucky** Community Action Agency, **Northern Kentucky** Community Action Commission, **Pennyrile** Allied Community Services, **Tri-County** Community Action Agency, and **West Kentucky** Allied Services.

Approval of Meeting Agenda: Chair Catrena Bowman asked for a motion to approve agenda. Motion made by **Rick Baker** and seconded by **Sharon Price**.

Insurance Report –Scott Brown presented the insurance report. CAK Medical and Dental plans, which is the MEWA, will be terminated on June 30, 2023.

Approval of Previous Minutes as mailed: Chair Catrena Bowman asked for a motion to approve minutes from April 14, 2023, and May 18, 2023. Motion made by **Hal Goode** and seconded by **Kim Embrey-Hill**. Motion Carried.

Approval of Financial Report as mailed: Robin Whitaker made a motion to approve the financial report as mailed. **Nick Shearer** seconded the motion. Discussion followed. Motion carried.

Executive Directors Report: Roger McCann provided an update to the executive director’s report that was mailed.

A discussion occurred about the MEWA, and the resolution presented by Sherri Porter. The resolution stated that the MEWA would be dissolved effective June 30, 2023.

Darrell Shouse made a motion to accept the resolution as presented. **Craig Brock** seconded the motion. Motion Carried.

Staff Reports: There were no questions regarding staff reports.

Committee Reports:

Finance Committee – Paul Dole stated the committee met June 13, 2023.

Discussion Topics:

- Proposed CAK 2023-2024 Budget

Paul Dole made a motion to approve the 2023-2024 budget. **Darrell Shouse** seconded. Discussion followed. Motion carried.

Head Start Committee – Sharon Price stated the committee met June 2, 2023.

Discussion Topics:

- Draft of Full Utilization Language
- Decreasing of funding from a federal level.

- Letters of Continuation.

Issues and Advocacy Committee –Paul Dole stated the committee met June 14, 2023.

Discussion Topics:

- Extending the service agreement with Cornerstone for 12 months

Paul Dole made a motion to approve the amendment to the service agreement. **Hal Goode** seconded the motion. Motion carried.

- Update on the SNAP E&T Appropriations Request
- Status of CSBG Appropriations Request
 - CAAs can reach out for brainstorming support to utilize funding.
- Transportation working on legislative ideas.

Nominations and Bylaws: David Carroll stated the committee met June 15, 2023.

Discussion Topics:

- By-law changes: Committee did not submit by-law. They will be reviewing the proposed changes and updating election voting language.
- Election: There were 13 ballots submitted. Approved the proposed slate of Officers.
 - Catrena Bowman, Northern Kentucky Community Action Commission, Chair
 - Hal B. Goode, Central Kentucky Community Action Council, Vice Chair
 - Troy Roberts, Blue Grass Community Action Partnership, Secretary
 - David Carroll, Northeast Kentucky Community Action Agency, Treasurer
 - Rick Baker, LKLP Community Action Council, At Large
 - Janna York, West Kentucky Allied Services, At Large

Program Committee: Donna Pace reported for the committee.

Discussion Topics:

- 2024 Conference: Embassy Suites Lexington Coldstream proposal
- 2023 Conference

Personnel Committee: Darrell Shouse reported for the committee.

Darrell Shouse made a motion to go into closed session for personnel matters. **Troy Roberts** seconded the motion. Motion carried. Entered closed session at 10:02 am.

Back from closed session at 11: 24 am. No action was taken.

Darrell Shouse made a motion that Roger, the Executive Director, receive a 3% COLA increase effective July 1 of this year. **Carla Brown** seconded. Motion Carried.

Committee will have follow-up meeting with Executive Director in October.

Technology Committee – Roy Brunner stated the committee met June 15, 2023.

Discussion Topics:

- CASTiNET Multi-factor authentication testing and roll out.
- Security Review Results
- Monthly IT Calls
- Assisting CAAs with Cybersecurity
- CAK creating a vendor list related to technology and IT services.

Transportation Committee – Hal Goode reported for the committee.

Discussion Topics:

- Transportation Cabinet In-Person Meeting

Weatherization Committee – Kim Embrey-Hill reported for the committee.

Discussion Topics:

- CEDA Training provided for the Weatherization Track at CAK’s Conference.

SEACAA Report: Rick Baker presented the SEACAA report. The Annual Conference is September 19-22, 2023, at Myrtle Beach. New management organization, Community Action of Alabama, doing well. By law changes are upcoming.

National Community Action Partnership Report: Paul Dole presented the National Community Action Partnership report. The Annual Conference is August 22-25 in Atlanta. This is an election year for the Partnership. 2024 Annual Conference will be held in Seattle. It is the 60th anniversary of Community Action. An updated strategic plan will be presented at the conference.

New Business:

Paul Dole made a motion to approve the strategic plan. **David Estep** seconded. Discussion followed. Motion carried.

Discussion about CAK Annual Conference.

Old Business:

Darrell Shouse made a motion to go into engagement with the audit firm. **Craig Brock** seconded. Motion carried.

Darrell Shouse made a motion to adjourn at 11:52. Motion was seconded by **Rick Baker**. Motion carried.

Troy Roberts
[Troy Roberts \(Jul 5, 2023 09:51 EDT\)](#)
Troy Roberts
Secretary

June 2023	Motion	Made By	Seconded	Carried/Failed/ Tabled/ Adopted
2023-06-01	Motion to approve the agenda.	Rick Baker	Sharon Price	Carried
2023-06-02	Motion to approve minutes from April 14, 2023, and May 18, 2023.	Hal Goode	Kim Embrey-Hill	Carried
2023-06-03	Motion to approve the financial report as mailed.	Robin Whitaker	Nick Shearer	Carried
2023-06-06	Motion to accept the resolution as presented.	Darrell Shouse	Craig Brock	Carried
2023-06-05	Motion to approve the 2023/2024 budget.	Paul Dole	Darrell Shouse	Carried
2023-06-06	Motion to approve the amendment to the service agreement.	Paul Dole	Hal Goode	Carried
2023-06-07	Motion to go into closed session for personnel matters.	Darrell Shouse	Troy Roberts	Carried
2023-06-08	Motion that Roger, the Executive Director, receive a 3% COLA increase effective July 1 of this year.	Darrell Shouse	Carla Brown	Carried
2023-06-09	Motion to approve the strategic plan.	Paul Dole	David Estep	Carried
2023-06-10	Motion to go into engagement with the audit firm.	Darrell Shouse	Craig Brock	Carried
2023-06-11	Motion to adjourn at 11:52.	Darrell Shouse	Rick Baker	Carried

ITEM III-
FINANCIAL
REPORT

Community Action Kentucky, Inc.
Statement of Financial Position

	Year To Date 06/30/2023	Year Ending 06/30/2022	FY Change
Assets			
Current Assets			
General Checking	6,397,715.74	486,906.78	5,910,808.96
Gaming Checking	3,219.00	1,001.00	2,218.00
A/R - General	4,915.10	31,247.21	(26,332.11)
A/R - Funding Sources	2,394,327.88	5,447,005.58	(3,052,677.70)
Unbilled Grants Receivable	100,586.57	0.00	100,586.57
A/R - Subrecipients	2,881.05	206,635.96	(203,754.91)
Housing Loans Receivable	1,119.72	1,119.72	0.00
Prepaid Expenses	4,223.13	8,335.47	(4,112.34)
Total Current Assets	8,908,988.19	6,182,251.72	2,726,736.47
Fixed Assets	1,242,810.25	1,399,363.77	(156,553.52)
Baird - Investments	1,022,396.28	951,189.76	71,206.52
Total Assets	11,174,194.72	8,532,805.25	2,641,389.47
Liabilities & Net Assets			
Liability			
Accounts Payable	2,123,078.96	5,289,823.31	(3,166,744.35)
Credit Card Payable	6,719.31	0.00	6,719.31
Accrued Expenses	102,803.70	0.00	102,803.70
Payroll Liability	117,194.07	130,315.67	(13,121.60)
Deferred Revenue	5,856,491.72	61,223.45	5,795,268.27
Total Liability	8,206,287.76	5,481,362.43	2,724,925.33
Net Assets			
Without Donor Restrictions	3,051,442.82	2,746,571.23	304,871.59
Change in Net Assets	(83,535.86)	304,871.59	(388,407.45)
Total Net Assets	2,967,906.96	3,051,442.82	(83,535.86)
Total Liabilities & Net Assets	11,174,194.72	8,532,805.25	2,641,389.47

No assurance is provided on these financial statements and disclosures are omitted.

Community Action Kentucky, Inc. Statement of Activities

	Month To Date 06/30/2023	Year To Date 06/30/2023	Annual Budget	Remaining Budget
Operating Revenue				
Government Grants	2,892,074.87	68,624,600.13	56,515,663.00	(12,108,937.13)
Government Grants Unbilled	(146,956.42)	100,586.57	0.00	(100,586.57)
Other Grant	4,435.45	9,524.98	0.00	(9,524.98)
Non-Grant Contract	28,079.97	440,001.88	1,127,806.00	687,804.12
Donations	100.00	149.12	0.00	(149.12)
Program Income	0.00	1,250.00	0.00	(1,250.00)
Dues - Regular	12,187.99	146,255.88	41,545.00	(104,710.88)
Dues - Associates	133.33	1,600.00	0.00	(1,600.00)
Meeting Income	61,004.05	91,288.05	49,000.00	(42,288.05)
Rental Income	600.00	22,800.00	34,041.00	11,241.00
CASTiNET 3	16,666.66	199,999.99	200,000.00	0.01
Raffle Income	2,218.00	2,218.00	0.00	(2,218.00)
Interest/Dividend Income	2,318.04	24,670.68	35,000.00	10,329.32
Other Income	106.10	6,809.66	0.00	(6,809.66)
Total Operating Revenue	2,872,968.04	69,671,754.94	58,003,055.00	(11,668,699.94)
CAK Operating Expenses				
1-Rural Community Assistance Partnership	114,542.12	980,746.64	740,000.00	(240,746.64)
2-Low Income Home Energy Assistance	76,591.19	521,275.39	475,258.00	(46,017.39)
3-Weatherization	9,500.00	81,379.54	123,547.00	42,167.46
4-Community Services Block Grant	32,116.98	342,855.55	350,000.00	7,144.45
5-Office of Community Services	37,836.30	153,643.77	130,000.00	(23,643.77)
6-KYnect	54,601.92	230,050.10	249,708.00	19,657.90
7-Home Energy Assistance	975.81	51,248.04	247,700.00	196,451.96
8-Other Funding	14,139.43	125,551.03	94,000.00	(31,551.03)
9-Treasury	93,489.21	641,334.91	592,710.00	(48,624.91)
Total CAK Operating Expenses	433,792.96	3,128,084.97	3,002,923.00	(125,161.97)
Subrecipient Operating Expenses				
2-Low Income Home Energy Assistance	1,502,725.05	58,668,210.55	47,050,551.00	(11,617,659.55)
5-Office of Community Services	0.00	290,000.00	270,000.00	(20,000.00)
6-KYnect	743,914.05	5,276,433.68	7,076,599.00	1,800,165.32
7-Home Energy Assistance	15,384.36	386,070.09	577,966.00	191,895.91
8-Other Funding	180,406.83	2,056,068.08	260,140.00	(1,795,928.08)
Total Subrecipient Operating Expenses	2,442,430.29	66,676,782.40	55,235,256.00	(11,441,526.40)
Non-Operating Activity				
Unrealized Gain/Loss	34,242.56	65,286.73	0.00	(65,286.73)
Realized Gain/Loss	(2,077.89)	(15,710.16)	0.00	15,710.16
Total Non-Operating Activity	32,164.67	49,576.57	0.00	(49,576.57)
Total Change in Net Assets	28,909.46	(83,535.86)	(235,124.00)	(151,588.14)

No assurance is provided on these financial statements and disclosures are omitted.

Community Action Kentucky, Inc.
Statement of Cash Flows - Indirect Method

Year To Date 06/30/2023

Cash flows from operating activities	
Change In Net Assets	(83,535.86)
Change in Cash from Operating Activities	
Amortization	156,553.52
Accounts Receivable	3,182,178.15
Prepaid Expenses	4,112.34
Accounts Payable	(3,160,025.04)
Deferred Revenue	5,795,268.27
Other Liabilities	89,682.10
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Cash flows from operating activities	5,984,233.48
Cash flows from investing activities	
Gain/Loss on long term investments	(71,206.52)
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Cash flows from investing activities	(71,206.52)
Increase (Decrease) in Cash	5,913,026.96
Cash, Beginning Period	487,907.78
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Cash, End of Period	6,400,934.74
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Preliminary
Unaudited

No assurance is provided on these financial statements and disclosures are omitted.

Community Action Kentucky, Inc.
Revenue & Expense by Board Program
As of June 30, 2023

	1-Rural Community Assistance Partnership		2-Low Income Home Energy Assistance		3-Weatherization		4-Community Services Block Grant		5-Office of Community Services	
	Actual	Annual Budget	Actual	Annual Budget	Actual	Annual Budget	Actual	Annual Budget	Actual	Annual Budget
Operating Revenue										
Government Grants	954,866	740,000	59,182,459	47,525,809	81,380	123,547	338,160	350,000	441,689	400,000
Government Grants Unbilled	60,127	0	7,027	0	0	0	4,696	0	1,955	0
Other Grant	0	0	0	0	0	0	0	0	0	0
Non-Grant Contract	0	0	0	0	0	0	0	0	0	0
Donations	0	0	0	0	0	0	0	0	0	0
Program Income	0	0	0	0	0	0	0	0	0	0
Dues - Regular	0	0	0	0	0	0	0	0	0	0
Dues - Associates	0	0	0	0	0	0	0	0	0	0
Meeting Income	0	0	0	0	0	0	0	0	0	0
Rental Income	0	0	0	0	0	0	0	0	0	0
CASTiNET 3	0	0	0	0	0	0	0	0	0	0
Raffle Income	0	0	0	0	0	0	0	0	0	0
Interest/Dividend Income	0	0	0	0	0	0	0	0	0	0
Other Income	0	0	0	0	0	0	0	0	0	0
Total Operating Revenue	1,014,993	740,000	59,189,486	47,525,809	81,380	123,547	342,856	350,000	443,644	400,000
CAK Operating Expenses										
Salaries	317,865	351,190	155,562	189,880	1,735	21,880	83,039	127,120	43,331	52,780
Fringe Expenses	226,717	180,060	107,324	97,350	1,111	11,220	52,517	65,170	23,318	27,060
Legal Fees	0	0	81	0	0	0	0	0	0	0
Audit Fees	16,914	13,610	7,027	6,360	336	640	4,664	4,470	1,955	1,570
Accounting & Payroll	0	0	1,375	0	0	0	0	0	0	0
Technology Services	0	0	25,600	0	3,151	0	83,273	0	5,174	0
Marketing Services	0	0	0	1,950	0	500	0	500	0	0
Other Professional Services	260,730	36,670	260	17,140	9,500	1,710	1,170	19,540	6,769	18,720
Travel	34,392	73,440	34	3,000	22	0	7,616	6,200	1,080	24,260
Travel - Out-of-State	14,853	0	0	0	0	0	2,139	0	15,354	0
Meeting	0	0	0	0	0	1,000	0	0	1,750	0
Professional Association Fees	573	0	0	0	0	0	0	0	0	0
Education/Registration	3,000	9,700	0	0	0	0	739	170	0	0
Telephone	0	9,690	134	4,310	0	430	0	3,020	0	1,060
Postage	140	0	0	0	0	0	0	0	0	0
Supplies	874	22,080	0	970	0	100	529	680	180	240
Equipment Lease	0	0	0	0	0	0	0	0	0	0
Publications/Subscriptions	1,004	1,600	135	0	0	0	0	0	0	0
Dues/Fees	0	2,220	0	0	0	0	0	0	0	400
Insurance/Bonding	0	7,620	0	3,560	0	0	0	2,500	0	880
Pollution Ins	0	0	0	0	63,942	74,480	0	0	0	0
Printing	0	540	0	20	0	0	0	10	0	0
Advertising	0	0	98	0	0	0	0	0	0	0
Utilities	0	3,630	0	1,700	0	170	0	1,190	0	420
Repairs/Maintenance	0	20,390	0	145,488	0	11,067	0	116,950	0	1,740
Depreciation	0	7,560	0	3,530	0	350	0	2,480	0	870
Raffle Payout	0	0	0	0	0	0	0	0	0	0
Bad Debt	0	0	0	0	0	0	0	0	0	0
Other Expense	0	0	0	0	0	0	0	0	0	0
Shared Costs	225,973	0	223,646	0	1,919	0	107,171	0	54,732	0
Reclassify Unfunded Grant Expense	(122,288)	0	0	0	(336)	0	0	0	0	0
Total CAK Operating Expenses	980,747	740,000	521,275	475,258	81,380	123,547	342,856	350,000	153,644	130,000
Subrecipient Operating Expenses										
Subrecipient Admin	0	0	5,332,459	47,050,551	0	0	0	0	290,000	270,000
Subrecipient Benefits	0	0	53,335,752	0	0	0	0	0	0	0
Subrecipient Slot Fees	0	0	0	0	0	0	0	0	0	0
Total Subrecipient Operating Expenses	0	0	58,668,211	47,050,551	0	0	0	0	290,000	270,000
Total Operating Activity	34,246	0	0	0	0	0	0	0	0	0
Non-Operating Activity	0	0	0	0	0	0	0	0	0	0
Total Change in Net Assets	34,246	0	0	0	0	0	0	0	0	0

No assurance is provided on these financial statements and disclosures are omitted.

Community Action Kentucky, Inc.
Revenue & Expense by Board Program
As of June 30, 2023

	6-KYnect		7-Home Energy Assistance		8-Other Funding		9-Treasury		Total	
	Actual	Annual Budget	Actual	Annual Budget	Actual	Annual Budget	Actual	Annual Budget	Actual	Annual Budget
Operating Revenue										
Government Grants	5,481,097	7,326,307	0	0	2,143,947	50,000	1,001	0	68,624,600	56,515,663
Government Grants Unbilled	25,387	0	61	0	1,336	0	0	0	100,587	0
Other Grant	0	0	0	0	9,525	0	0	0	9,525	0
Non-Grant Contract	0	0	440,002	823,666	0	304,140	0	0	440,002	1,127,806
Donations	0	0	0	0	0	0	150	0	149	0
Program Income	0	0	0	0	0	0	1,250	0	1,250	0
Dues - Regular	0	0	0	0	0	0	146,256	41,545	146,256	41,545
Dues - Associates	0	0	0	0	0	0	1,600	0	1,600	0
Meeting Income	0	0	0	0	0	0	91,288	49,000	91,288	49,000
Rental Income	0	0	0	0	0	0	22,800	34,041	22,800	34,041
CASTiNET 3	0	0	0	0	0	0	200,000	200,000	200,000	200,000
Raffle Income	0	0	0	0	0	0	2,218	0	2,218	0
Interest/Dividend Income	0	0	0	0	0	0	24,671	35,000	24,671	35,000
Other Income	0	0	0	0	0	0	6,809	0	6,809	0
Total Operating Revenue	5,506,484	7,326,307	440,063	823,666	2,154,808	354,140	498,043	359,586	69,671,755	58,003,055
CAK Operating Expenses										
Salaries	67,577	83,180	16,755	49,870	37,239	42,850	175,689	61,210	898,789	979,960
Fringe Expenses	48,695	42,650	12,397	25,570	22,196	21,970	63,403	31,380	557,680	502,430
Legal Fees	0	0	0	0	3,642	0	33,815	30,000	37,536	30,000
Audit Fees	0	3,470	62	1,970	1,126	1,690	4,995	2,230	37,080	36,010
Accounting & Payroll	1,650	0	110	0	0	0	169,925	0	173,060	0
Technology Services	0	0	620	0	10,821	0	189,303	0	317,941	0
Marketing Services	2,853	25,000	0	200	0	0	1,911	5,000	4,765	33,150
Other Professional Services	234	9,350	0	5,320	0	17,550	57,603	51,490	336,265	177,490
Travel	464	1,200	0	0	825	0	3,536	19,000	47,969	127,100
Travel - Out-of-State	0	0	0	0	0	0	1,633	0	33,978	0
Meeting	0	0	0	0	0	0	71,174	56,200	72,925	57,200
Professional Association Fees	0	0	0	0	0	0	9,379	0	9,952	0
Education/Registration	150	0	0	0	5,000	0	7,351	7,500	16,240	17,370
Telephone	0	2,350	0	1,340	0	1,140	22,313	1,500	22,447	24,840
Postage	1,537	0	0	0	0	0	6,060	0	7,736	0
Supplies	132	530	0	300	0	260	39,933	340	41,649	25,500
Equipment Lease	0	0	0	0	0	0	1,023	0	1,024	0
Publications/Subscriptions	3	0	0	0	0	0	152,075	0	153,216	1,600
Dues/Fees	0	200	0	0	0	0	22,425	30,870	22,425	33,690
Insurance/Bonding	0	1,940	0	1,110	0	950	59,055	1,250	59,056	19,810
Pollution Ins	0	0	0	0	0	0	1	0	63,943	74,480
Printing	0	10	0	10	0	0	360	0	360	590
Advertising	0	0	0	0	100	0	300	0	499	0
Utilities	0	930	0	530	0	450	11,986	590	11,985	9,610
Repairs/Maintenance	0	76,968	0	160,380	0	6,200	29,816	134,910	29,817	674,093
Depreciation	0	1,930	0	1,100	0	940	156,553	159,240	156,553	178,000
Raffle Payout	0	0	0	0	0	0	307	0	307	0
Bad Debt	0	0	0	0	0	0	4,490	0	4,490	0
Other Expense	0	0	0	0	0	0	8,398	0	8,398	0
Shared Costs	106,756	0	21,304	0	50,522	0	(792,023)	0	0	0
Reclassify Unfunded Grant Expense	0	0	0	0	(5,920)	0	128,545	0	0	0
Total CAK Operating Expenses	230,050	249,708	51,248	247,700	125,551	94,000	641,335	592,710	3,128,085	3,002,923
Subrecipient Operating Expenses										
Subrecipient Admin	5,276,434	7,076,599	114,270	577,966	508,992	260,140	0	0	11,522,155	55,235,256
Subrecipient Benefits	0	0	0	0	1,547,076	0	0	0	54,882,827	0
Subrecipient Slot Fees	0	0	271,800	0	0	0	0	0	271,800	0
Total Subrecipient Operating Expenses	5,276,434	7,076,599	386,070	577,966	2,056,068	260,140	0	0	66,676,782	55,235,256
Total Operating Activity	0	0	2,745	(2,000)	(26,811)	0	(143,292)	(233,124)	(133,112)	(235,124)
Non-Operating Activity	0	0	0	0	0	0	49,577	0	49,576	0
Total Change in Net Assets	0	0	2,745	(2,000)	(26,811)	0	(93,715)	(233,124)	(83,536)	(235,124)

No assurance is provided on these financial statements and disclosures are omitted.

ITEM V-

**EXECUTIVE
DIRECTOR'S
AND
STAFF
REPORTS**

CAK Staff Reports
August 2023

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**Executive Director Report
Submitted by Roger McCann**

LIHEAP / LIHWAP Update

The Summer 2023 LIHEAP cooling and LIHWAP programs are currently underway. The LIHWAP program is specifically addressing water and sewer bills, with a budget allocation of approximately \$2.1 million. On the other hand, the LIHEAP Summer Subsidy-Cooling program, focusing solely on electric bills, has been allocated around \$14.1 million. These programs kicked off on July 25, 2023, and will run until September 22, 2023. Eligibility for both programs is based on the population with an income at or below 150% of the Federal Poverty Level (FPL).

On July 20, Roger McCann testified before the Interim Joint Committee on Natural Resources & Energy regarding the Kentucky LIHEAP state plan. The committee approved the LIHEAP State Plan.

The Interim Joint Committee on Families and Children approved the CSBG State Plan on July 25.

Fiscal Year end and Audit

CAK is working with Dean Dorton as we close the fiscal year. Work has already begun on our annual financial audit with CAK's auditor, Calhoun and Associates.

MEWA Update

As of the time of this report, the Department of Labor has entered a second tolling agreement with CAK Board Members. There are no further updates at this time.

SNAP Education and Training

CAK convened a meeting to discuss an appropriation for matching funds to support SNAP Education and Training programs. The meeting included Representative Jason Petrie (R), Chair of Appropriations & Revenue, and Representative Brandon Reed (R), Vice Chair of Appropriations & Revenue. Representing the Community Action Network were Roger McCann from CAK, Hal Goode and Tommy Wheatley from Central Kentucky Community Action, and Ethan Witt from Cornerstone. The focus of the meeting was to explore the possibility of an appropriation in support of a 50/50 match for these programs.

Rural Community Assistance Program (RCAP)

Great Lakes Community Action Partnership (GLCAP) operates the Rural Community Assistance Program (RCAP) in a seven-state region. In four of those states-- Illinois, Michigan, Ohio and Wisconsin-- GLCAP operates the programs directly, hiring the staff and performing the services. In Indiana, West Virginia and Kentucky, GLCAP subcontracts to the Community Action State Association.

GLCAP notified CAK that they have decided to operate the Kentucky RCAP programs directly, meaning that they will no longer sub-contract to CAK and instead directly hire staff. CAK's current RCAP contracts are set to expire this fall and will not be renewed.

KHSA Lease

KHSA entered a new lease agreement with CAK and at this time is current on their rent.

FEMA Disaster Case Management:

At the time of this report, FEMA is scheduling site visits to monitor DCM Activities at Kentucky CAAs. The locations and dates have not yet been confirmed.

Ongoing CAK projects:

- Annual Conference preparations
- FEMA Disaster Recovery
- CAK Board Guide
- United HealthCare Catalyst project
- CASTINET – KYNECT Resources integration.
- SPARK Education and Training Plan

CAAK Strategic Plan progress:

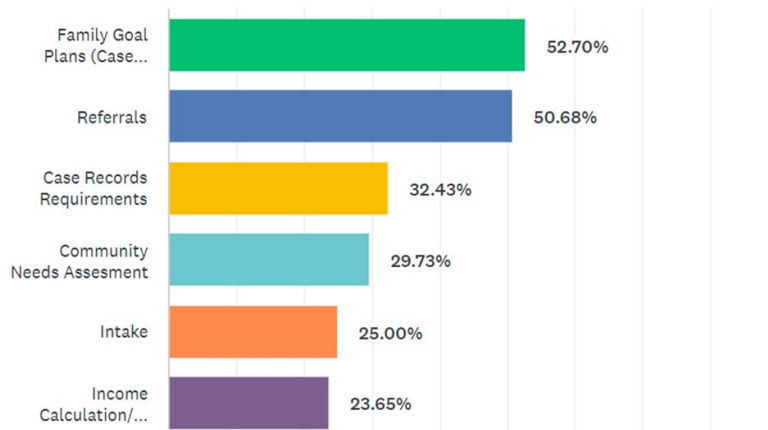
Training Needs Survey:

CAK Strategic Plan Goal 1 is “Support Community Action Kentucky Leadership Transition and Staff Development”. CAK has begun work on an Education and Training Plan for CAA staff. The first step of the plan is to identify training needs, which CAK has accomplished by issuing a training needs survey. Here are some of the survey results:

The results indicate that “Family Goal Planning and Case Management” are the topmost requested training, followed by referrals and Case Records Requirements

Which of these do you want training on the MOST? Check 5

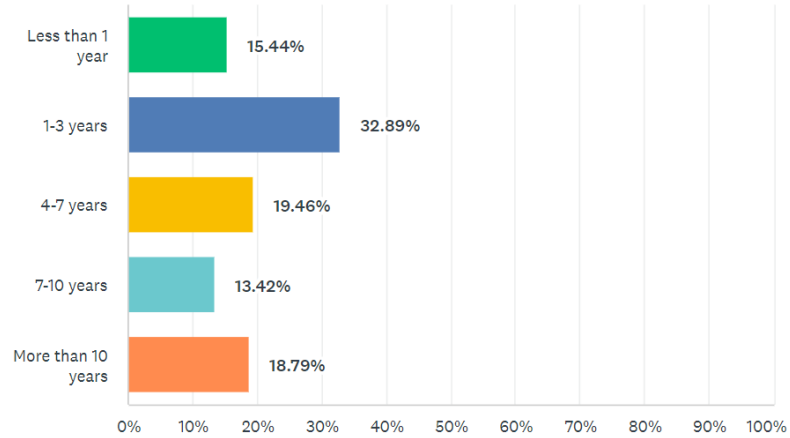
Answered: 148 Skipped: 1



Of those that responded to the survey, 48% have been with the CAA for three years or less.

How long have you been working in your current position

Answered: 149 Skipped: 0



59% of respondents indicated that they prefer in-person trainings.

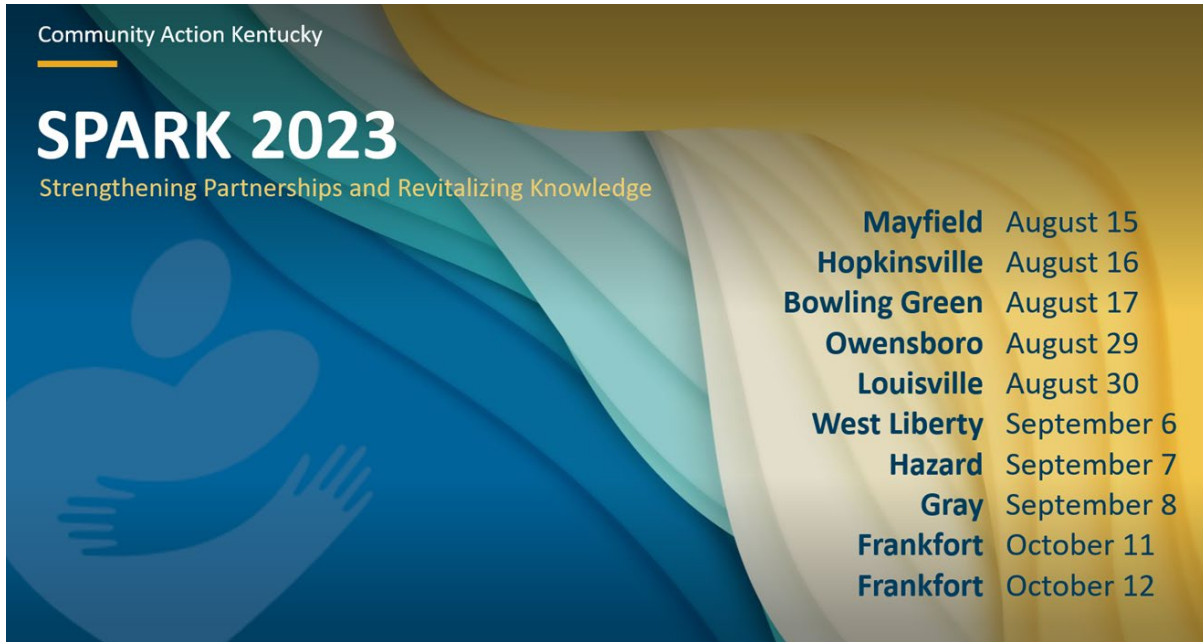
	1- MOST EFFECTIVE	2	3- NEUTRAL	4	5- LEAST EFFECTIVE
Virtual Training	22.00% 22	26.00% 26	29.00% 29	19.00% 19	4.00% 4
Documentation (Manuals, Policies)	10.68% 11	27.18% 28	34.95% 36	18.45% 19	8.74% 9
Recorded Videos/E-learning	10.58% 11	16.35% 17	18.27% 19	18.27% 19	36.54% 38
In-person Trainings	59.05% 62	14.29% 15	8.57% 9	6.67% 7	11.43% 12
Individualized Agency Trainings	26.98% 34	27.78% 35	18.25% 23	15.87% 20	11.11% 14

53% of respondents indicated that they prefer hands-on learning opportunities.

ANSWER CHOICES	RESPONSES
I prefer to learn through visual aids, such as diagrams, pictures, or videos. I remember things better when I see them.	34.23% 51
I prefer to learn through hands-on activities and experiences. I remember things better when I can touch, feel, or manipulate objects.	55.03% 82
I prefer to learn through written materials, such as textbooks, manuals, or notes. I remember things better when I can read and write about them.	19.46% 29
I prefer to learn through interaction with others, such as through group discussions or collaboration. I remember things better when I can talk about them with others.	15.44% 23
Total Respondents: 149	

As a result of the training needs survey, CAK is developing “SPARK 2023” - Strengthening Partnerships and Revitalizing Knowledge. CAK is scheduling regional training across Kentucky to provide hands-on, in-person training to CAA staff and focus on those that have been with Community Action three years or less.

Cities and dates are tentative as of the time of this report.



CASTiNET Integration:

Strategic Plan Goal Four: Develop an Integrated Intake and Reporting Platform

Activity 1: Assess functionality needs of the CAAs

Activity 2: Create an action plan to address the functionality needs of CAAs

The Community Action Technology group (not the Committee) has proposed that a cross functional working group be formed, made up of program and technical representatives from CAAs to steer the direction of the integration and set priorities.

The proposed name for the team is “Group for Resilient and Adaptable Value-driven Yield”.

CSBG Board Packet
Submitted by Melissa McClain

Community Needs Assessment:

The CNA data below is from July 1, 2022 – June 30, 2023. There was a total of 15,121 Community Needs Assessments that were completed in Survey Monkey. 13,395 of these were complete responses.

Agencies	# of Counties	Total Survey Monkey Responses	Disqualified (Not Complete)	Complete Responses
Audubon Area Community Services	7	555	237	318
Bell-Whitley CAA	2	398	29	369
Big Sandy Area CAP	5	987	47	940
Blue Grass CAP	9	2,586	386	2,200
Central Kentucky CAC	8	934	113	821
Community Action of Southern Kentucky	10	533	74	459
Daniel Boone CAA	4	873	129	744
Gateway Community Action	5	330	99	231
Harlan County CAA	1	622	29	593
Lake Cumberland CAA	10	1,367	123	1,244
Licking Valley CAP	5	244	11	233
LKLP Community Action Council	4	1,459	33	1,426
Middle Kentucky CAP	4	1,157	75	1,082
Multi-Purpose CAA	3	223	82	141
Northeast Kentucky CAA	5	575	19	556
Pennyrile Allied Community Service	9	1,454	187	1,267
Tri-County CAA	3	268	12	256
West Kentucky Allied Services	8	556	41	515
Totals	102	15,121	1,726	13,395

There are 18 agencies using the Community Needs Assessment Survey, covering 102 of the 120 counties in Kentucky.

The 2023-2024 Community Needs Assessment survey was turned on in Survey Monkey on July 3, 2023.

If you would like your agency to be included, contact Melissa McClain at melissa@capky.org.

Upcoming Organizational Standards Monitoring's:

Audubon Area Community Services: August 2, 2023

Community Action of Southern Kentucky: August 3, 2023

Central Kentucky Community Action Council: August 4, 2023
Community Action Council: August 31, 2023

The State Association and the State Lead Office met to determine the schedule for the upcoming 2023-2024 Organizational Standards monitoring's. Calendar events were sent to all agencies. If you foresee any issue with the date, please contact Kris Wilson and me as early as possible.

CSBG T/TA Provided:

CAK program staff provides ongoing T/TA assistance through Team meetings, email, and phone calls.

CAK program staff setup a Teams meeting (June 20, 2023) for Leah Pauletti, CCAP Commissioner and Cindy Whisman, Licking Valley Community Action Program to discuss the process of becoming a CCAP.

Kentucky National Certified ROMA Trainers/Implementers:

Kentucky currently has a total of ten (10) Nationally Certified ROMA Trainers (two who are also Master Trainers) and fourteen (14) Nationally Certified ROMA Implementers (this includes one Implementer within State Government, Jessica Hinkle).

There is a Phase 3 (practice session) Introduction to ROMA training set for May 25, 2023, at Louisville Metro Office of Resilience and Community Services (in-person) and the second Phase 3 (practice session) Introduction to ROMA training will be held virtually August 14, 15, and 16. The participants completing Phase 3 to become Nationally Certified ROMA Trainers are Sara Clark, Blue Grass Community Action Partnership and Jennifer Massie, Louisville Metro Office of Resilience and Community Services. On August 28, 29, and 30, 2023, the above participants will complete Phase 4 of the Introduction to ROMA training in front of a Nationally Certified Master ROMA Trainer.

Region IV-Regional Performance and Innovation Consortia

CAK program staff conducts monthly conference calls with Region IV - Service Area B to provide State and National updates and disseminate timely information to state associations, state offices, and local entities representing each state's team and quarterly conference calls with Region IV – Service Area B.

- Monthly Conference Call with RPIC Service Area B (State Associations and State CSBG Lead Agencies): June 7, 2023
- Monthly Conference Call with RPIC Service Area B (State Associations and State CSBG Lead Agencies): July 19, 2023
- Upcoming Monthly Conference Call with RPIC Service Area B (State Associations and State CSBG Lead Agencies): August 16, 2023

CAK program staff takes part in webinars and conference calls, hosted by OCS, NASCSP and by the Community Action Partnership.

- National Community Action Partnership – Artificial Intelligence in Community Action: Harnessing the Power and Navigating the Challenges of AI: May 31, 2023
- National Community Action Partnership – State Association Meeting: June 9, 2023
- CAPLAW Conference – Virtually attended State Association Meeting: June 26, 2023
- National Community Action Partnership – State Association Meeting: July 14, 2023
- National Community Action Foundation – Urgent Update on House Appropriations: July 14, 2023

- Office of Community Services – RPIC Region IV-B One-on-One Call with Josezetta Alexander: July 18, 2023
- National Community Action Partnership – LCRC Steering Committee Meeting: July 27, 2023

CAK program staff joins RPIC Lead monthly conference calls.

- RPIC Lead Monthly Conference Call: July 6, 2023
- RPIC Lead Monthly Conference Call: July 19, 2023
- Upcoming RPIC Lead Monthly Conference Call: August 17, 2023

Program Team Board Packet
Submitted by Margie Meehan

LIHEAP- LIHEAP Summer Subsidy will begin July 25, 2023, and end September 22, 2023. \$14.1 in benefits using CAA Supplemental Award has been allocated for this component. \$19 m in Regular LIHEAP Funds is available in the current contract for Fall Subsidy. Final reconciliations have not been completed at the time of this report to determine SFY23 funds that will be carried into SFY 24. The CAA Supplemental Award must be expended by September 30, 2024.

LIHWAP- Kentucky received a supplemental LIHWAP award of \$2.1 mil. These funds were funds recouped by OCS from other grantees that projected they would not spend their funding by the fund expiration date of 9/30/2023. The funds will be used in a statewide subsidy program to run concurrent with LIHEAP Summer Subsidy.

Disaster Case Management- Disaster Case Management continues in Western Kentucky for those families affected by the 2021 tornadoes. The program will end in December 2023. Winding down the program will begin around September to ensure all families with open cases can continue their recovery plan. 60 Households in Western KY have received disaster case management services. Eastern Kentucky counties will continue to offer case management services until June of 2024, to date 816 households have been served. St. Bernard Parish (SBP) presented at the CAK annual conference and offered trainings on preparation for onsite visits/monitoring, closing of programs, and refreshers. At the time of this report FEMA (Federal Emergency Management Agency) has not provided any dates of onsite visits/monitoring. CAK will notify agencies as soon as dates are received.

HEA- At the time of this report, Columbia Gas, Delta and KY Power have completed their benefits months. Duke, KU and LG&E will post benefits to customer accounts in July, August and September. CAK met with utilities to assist in their reporting to the PSC. The new program year will begin October 1, 2023 with benefits to customer accounts beginning in January.

Kynect- For FY 23, kynectors completed 4999 Medicaid Applications, enrolling 6016 Kentuckians in Medicaid. 857 applications for Qualified Health Plans were completed enrolling 1073 individuals in a qualified health plan. kynectors also participated in 2516 events in FY 23 and off to a good start in FY 24 with 269 events planned for July and 320 events scheduled in August. In July, all kynect agencies planned and participated in UV awareness events. We will be planning more themed outreach messages to increase awareness of the kynect program and Community Action.

Goodwill- At the time of this report, 54.72% of Goodwill vouchers have been issued.

Section:

Text Calibri, Font 11

**Outreach Board Packet
Submitted by Katlyn Miller**

Partners

CAK staff participated on the Kentucky Women's Cancer Screening Advisory meeting, which included discussion of their new outreach campaign to target underserved populations.

CAK staff met with American Lung Association representatives to discuss their grant application related to rural communities and individuals with underlying health conditions that put them at severe risk for COVID-19 illness and potential opportunities for CAA involvement.

Quarterly calls were held in June with the Department of Aging and Independent Living and Cabinet for Health and Family Services.

Communications

CAK provided Summer Subsidy outreach materials to promote LIHWAP and LIHEAP, which included a press release, outreach graphics, fact sheet, flyer, and outreach language for CAAs. Summer Spring was advertised across CAK's social media platforms and via a statewide press release on July 21st.

CAK reached out to CAAs to update their county office information and update listservs emails.

2023 Conference

The 2023 Annual Conference was held June 13-15th at the Embassy Suites Coldstream Lexington. The conference included eight specialized tracks and a pre-con poverty simulation. There were 365 attendees registered for the conference. CAK arranged nightly evening activity to provide attendees with opportunities for networking.

Utilizing the new event platform, Event Leaf, conference attendees had access to a phone application for the first time. It provided session schedules, vendor information, and push notifications to enhance overall communication with attendees.

There were 17 registered vendors for the conference. \$19,000 was raised in sponsorships and vendor booth fees.

2024 Conference Preparation

Planning is underway for the 2024 Annual Conference. CAK received multiple proposals from Lexington area hotels to host in June 2024.

IT Board Packet
Submitted by Susanne Funken

Section:

What's New?

- Referral WQ
- Fix WQ visible without rights
- Improve UI to make form more compact
- Improve Search WQ Items
- Intake
- Document management for Health Insurance
- Fix can't delete client identification document
- Change Benefind Lookup to not use report viewer
- Services
- Improve UI on Select Income Profile
- Fix issue with Income Rule N/A
- Fix select income profile required when Income Rule is N/A
- Fix Max Apps per household catching applications from other programs
- Programs & Services UI improvements
- Add age column to application printouts
- Assessments
- Show general details on click of assessment name
- Improve UI
- Family Goal Plan
- Enforce Program Grouping rights
- Program Grouping is required
- Fix Inactive program groupings showing
- Funding Source
- Show Invalid county
- Improve UI
- Program Admin
- Fix inactive program groupings showing
- Improve UI
- Partner Admin: Improve UI
- WQ Admin: Improve UI
- Finance:
- Group buttons based on section
- Improve UI
- Improve error message when undoing payment batch
- Users: Fix not all information is validated
- Schedules: Improve UI
- Background work: Google Login
- Reduce logos on printouts

- Home Screen: Create new referral button
- My Referrals: Add save & open button
- Client Intake
- Edit contact label
- Fix navigation to household from edit screen
- Fix clicking cancel still removes household member
- Fix households size can be different than number of individuals in household
- Fix selecting head of household
- Fix date of birth not provided still enforcing date of birth
- Prevent navigation between steps for new client
- Fix broken URLs
- Fix document management upload issue
- Services: Fix percentage of poverty points not calculating correctly for WX
- Program Admin: Add validation on navigation
- Partner Upload: Fix upload issue PartnerProgram.PartnerId
- User Admin
- Able to reenable user when not in Azure AD
- Navigate to Edit upon Creating new user to assign schedules
- Roles & Rights

- Review role right mapping and update
- New Role Reports Only
- Able to set case management and case note rights to program grouping (not enforced yet)
- Reporting: Increase Timeout on report viewer
- Configurations Disable benefit types resource and unit of measurement dropdown
- Error Handling
- Reporting
- Hide Userid parameter on Case Notes Printout
- LIHEAP Performance Vendors 23/24
- LIHEAP/LIHWAP Configs
- WQ Kynect resources change required on contact email and phone
- Household: ability to select income profile to use on service when user has appropriate rights.
- Finance
 - Create Payments
 - Changed behavior of the date search to use application date or transmittal date instead of transmittal last updated date
 - Fix office/county should be based on the applications on the payment instead of the transmittal county
 - Transmittals
 - Fix scenario where if only one office is selected, it defaults to all offices for agencies with only one office
 - Fix Transmittal county is not displaying as expected for some scenarios
 - Optimize Void Transmittal
 - Transmittal Overview: Fix Lastupdatedby doesn't show

- Display # of transmittals created
 - Performance Improvements
- Referrals In (WQ)
 - Add program grouping to the Work Queue admin section
 - Add Referral Need/Description on the search results
 - Update logic for authenticating users
 - Fix some data does not show for CAA if loaded by CAK staff
 - Create new right for Document Upload on the Referral Detail screen
 - Show Referral does not exist message to user if they have insufficient rights or the referral does not exist
 - Show insufficient rights on Service Overview when user doesn't have rights to WQ
- Program Admin
 - Automatically select Limit Partner checkbox when partner is selected
 - Group rule related fields on program overview screens
 - Show other programs that will be counted for the maximum application and maximum benefit rules when rules per program type or per program grouping is selected on the Program Overview screens (under Program Admin and Programs & Services)
 - Set a maximum dollar cap for entire program when using Max Per Each Benefit Type rule
 - Fix Funding Source UI Issue
- Admin -> Configuration
 - Ability to add CAA specific action steps and goals
 - Ability for CAAs to associate action steps and goals with Report Items
 - Fix saving some records fails
 - Allow editing the order of CAA specific records
 - Disallow editing some fields for Benefit Types
- Users
 - Fix save fails if company name is longer than 64 characters
 - Added reactivate user groups
 - Fix unable to disable user when user is not found
 - User Admin change search to be case insensitive
 - User Groups: UI Updates
 - Schedules: UI Updates
 - Allow admin to set domain for users
 - Add email address validation
- Org Admin: Sort Office list by IsActive desc, Office Name ascending
- Follow-up: Fix follow-up disposition does not show on the Followup Overview
- Fix Income Profile creation error when the same document is uploaded twice
- Update error message when program is closed
- Funding Source: Fix search screen doesn't consider TotalBenefitsDelivered
- Partner Upload: If user sets the account number of multiple offices as the same, it should error out
- Background work on reporting performance
- The updated HUD AMI Income guidelines have been loaded
- Fix for the Partner list report
- New LIHEAP Application Report without Partner parameter

- Existing LIHEAP Application Report has been renamed to "Application Report - LIHEAP (with Partner Filter)"

**Rural Community Assistance Partnership Report
Submitted by Kimberly Padgett**

The annual programmatic monitoring by Great Lakes RCAP for 2021-2022 resulted in outstanding as Kentucky staff continued to meet and exceed performance goals and reporting requirements as well as diversifying and learning new initiatives to strengthen the RCAP program.

Customer Satisfaction Survey Results

Question	Strongly Disagree 1	Disagree 2	Agree 3	Strongly Agree 4			
	Average Score			Number of Responses			
				1	2	3	4
RCAP staff worked with our community to develop a plan to address our needs	4.0			0	0	2	27
We were helped in a timely manner	4.0			0	0	1	28
We were treated with respect	4.0			0	0	1	28
Our needs were met are or being addressed	4.0			0	0	2	27
Overall, I am satisfied with the services our community received	4.0			0	0	1	28
I would recommend RCAP services to other communities with similar problems	4.0			0	0	1	28

Comments

- Kim and her staff have been invaluable to the Lincoln County Sanitation District in our efforts to provide assistance to customers who had been offered sanitary sewer service.
- The staff at RCAP are the best. They have helped us with many different projects, budgets, rate study, SAM registration just to name a few. They are who I call when I need help. They are always helpful, and we appreciate all they do.
- The time and attention paid to our community was beyond expectation. The KY RCAP staff was remarkable to work with.
- Chris Wells is great to us. He is very prompt, courteous, and knowledgeable.
- We have been very pleased with the service that we receive from RCAP. She has helped us tremendously.

RCAP Project List (June - July 2023)

County

Bacon Creek	Hart & Larue
Benham	Harlan
Big Cowan	Letcher
Black Mountain Utility District Wallins	Harlan
Bradfordsville	Marion
Breathitt County Water District	Breathitt
Brodhead	Rockcastle
Carlisle Sewer Department	Nicholas
Clay County	Clay
Cloverport Water and Sewer Department	Breckinridge
Conway	Rockcastle
Corinth Water District	Grant, Harrison

Crab Orchard Water District	Lincoln
Cumberland	Harlan
Cumberland Falls Highway Water District	Whitley
Cumberland River	Letcher
Cumberland River Water Commission	Harlan & Letcher
Drakesboro Water Department & Sewer	Muhlenberg
East Casey County Water District	Casey
East Logan Water District	Logan
Estill County Water District	Estill
Fleming Neon Water	Letcher
Fredonia Water Department	Caldwell
Fulton County	Fulton
Gordon	Letcher
Greensburg Water Works	Green
Guthrie Water Works	Todd
Harrison County Water Association Inc.	Harrison
Harlan Municipal Water	Harlan
Hustonville	Lincoln
Hyden Leslie County Water District	Leslie
Jackson County Water Association	Jackson
Jackson Municipal Water	Breathitt
Ledbetter	Livingston
Letcher County Water District	Letcher
Lincoln County Sanitation District Phase 2	Lincoln
Loggy Hollow	Letcher
Lynch	Harlan
Marion	Crittenden
McKee	Jackson
Manchester	Clay
Millstone	Letcher
Milton Water & Sewer Department	Trimble
Monroe County Water District	Monroe
Morgan County Water District	Morgan
Mount Olivet Water Department	Robertson
Mount Vernon	Rockcastle
Nicholas County Water District	Nicholas
North Shelby Water Company	Shelby
Perry County Water System-Vicco	Perry
Powell County	Powell
Roxana Drinking Water	Letcher
Trimble County Water District	Trimble
Western Rockcastle Water Association	Rockcastle
Wheelwright Utilities Commission	Floyd

Whitesburg
Wingo

Letcher
Graves

RCAP Outreach Activities

Lead in Drinking Water Workgroup	June 5
EKWWOA Operator Training, London	June 8-9
Lead in Drinking Water- Schools and Childcares Workgroup	June 9
RCAP Water, Climate and Equity Disaster Committee Meeting	July 12
RCAP National DCS Work Group Meeting	June 14
Small Community Water Interchange Exchange Meeting	June 14
RCAP Training Work Group Meeting	June 15
CAK Board Meeting, Lexington	June 16
National RCAP Meeting	June 20
RD State Meeting	June 28
National Environmental Finance Center Meeting	July 6
RCAP SWANA Integrated Solid Waste Management Certification Training	July 10-13
PSC Board Training, Gilbertsville	July 11
RCAP National Solid Waste Work Group Meeting	July 17
Kentucky Drinking Water Advisory Council Meeting	June 27
Kentucky Clean Water Advisory Council Meeting	June 27
Lead in Drinking Water- Schools and Childcares Workgroup	June 30
PSC Board Training, Gilbertsville	July 11
RCAP National Solid Waste Work Group Meeting	July 17
Lead Service Line Inventory Subgroup Meeting	July 24
RCAP Water, Climate and Equity Disaster Committee Meeting	July 24
RCAP National Training Work Group Meeting	July 27
Lead in Drinking Water- Schools and Childcares Workgroup	July 28
USDA RD State Office	July 28

Should you have specific questions regarding any project, please contact RCAP State Director Kimberly H. Padgett at khpadgett@capky.org . Ms. Padgett will refer you to the proper Technical Assistance Provider. Thank you.

ITEM VI-

INFORMATION

ITEM I –

**UPDATED CAD
FINANCIAL REPORT**

